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Alice in Wonderland
"A Musical CIRQUE Adventure"

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TERMS and CONDITIONS

(Updated September 1, 2022)

Welcome to the **ALICE IN WONDERLAND “A Musical CIRQUE Adventure”** rider to be used by professional Presenters and Event Promoters when presenting this production. This rider is a tool that provides the complete and total information as required to fulfill the PRESENTER’S obligations as outlined in the face contract to which it is attached. This rider is also intended to ensure that each performance runs as smoothly as possible for the mutual benefit of the PRESENTER and the COMPANY. It sets out the terms and conditions that are additional and binding to the face page(s) of the contract. Any alterations and deletions to this rider shall not be considered agreed or in effect unless initialed by both parties. No offer letter, contract, or verbal undertaking shall be considered final, agreed, or executed until both the face contract AND this rider have been signed by the PRESENTER and any amendments initialed by both parties. NO announcement of any kind or advertising is to take place until contract and rider are fully executed. In the event of any material breach by the PRESENTER of any of the conditions contained herein, the COMPANY may cancel performance without further liability and the PRESENTER shall be obligated to pay the contract fee in it’s entirely without any deductions whatsoever. The COMPANY must make said payment within 72 hours of the notice to the PRESENTER of cancellation due to breach of contract.

NOTE: If any of the clauses in this rider conflict with the national, state or local laws, the PRESENTER shall be obligated to IMMEDIATELY inform the Tour Manager and/or Production Manager in writing PRIOR to the contract being signed by the COMPANY.

1. TERMS, COMPENSATION AND EXPENSES: All payments shall be as specified on the face contract attached to this rider.

- a) In the event that a currency other than USD is used as the agreed to currency, the currency must be equal to, or greater than, the exchange rate as agreed to on the day the COMPANY accepted this engagement. No local, city, state, provincial, federal or national taxes or fees (or fees of any kind) shall be deducted from any payment to the COMPANY unless otherwise agreed to, approved and confirmed by the COMPANY. Payment shall be as specified on the face contract.
- b) Where the contract provides for the payment to the COMPANY of a percentage of box office receipts, when returning this contract the PRESENTER shall append a signed written statement of maximum production costs. Within one (1) hour following the commencement of the performance, the PRESENTER shall furnish the Tour Manager with certified receipts and invoices for these production costs. In the event that any payment to the COMPANY shall take into account the production costs, the COMPANY reserves the right to disregard any costs for which adequate or appropriate receipts cannot be produced. All costs, including advertising must be substantiated.
- c) All percentage or bonus payments and other additional payments due shall be paid to the Tour Manager or designated COMPANY representative within one (1) hour after the commencement of THE SHOW on the day of the show and shall be accompanied by a written box office statement and a statement of expenses certified and signed by the PRESENTER. The PRESENTER further agrees to give the Tour Manager and/or Production Manager the right to be present at the main venue entrance and to enter the box office at any time before, during and after the performance and to examine and make extracts for the box office records of the PRESENTER and venue pertaining to the gross and net receipts of the performance.

2. NO WITHHOLDING OF TAXES: The PRESENTER shall not withhold any national, federal, state, provincial, county or city income tax from the COMPANY’S pay. The PRESENTER shall be solely responsible for payment of all taxes in accordance with all applicable federal and state tax laws. The PRESENTER hereby agrees to indemnify the COMPANY for any expenses or damages incurred by the COMPANY as a result of COMPANY’S failure to make such required tax payments.

3. ADVERTISING AND BILLING: PRESENTER agrees that THE SHOW shall receive 100% billing in all forms of advertising with respect to the performance covered in the contract face to which this rider is attached (unless otherwise specified in contract). All forms of advertising relating to the show shall clearly advertise THE SHOW in 100% Headline billing as follows:

ALICE IN WONDERLAND “A Musical CIRQUE Adventure”

-or-

**ALICE IN WONDERLAND
“A Musical CIRQUE Adventure”**

- a) No other billing of THE SHOW is legally acceptable and the words **Alice in Wonderland** are NOT to be used ALONE.
- b) The COMPANY shall provide artwork and all promotional assets.
- c) The PRESENTER agrees to use the aforementioned assets exclusively and without alterations.

4. PUBLICITY, RIGHT TO NAME, PHOTOGRAPH AND MEET & GREET: The COMPANY shall provide PRESENTER, promotional material for advertising.

- a) Publicity matters relating to the performance of the COMPANY name is in relation to all advertising, lighted displays, displays, programs, marquee listings, signs, markings, symbols shall be approved by the COMPANY prior to usage. Approval shall not to be unreasonably withheld.
- b) The COMPANY hereby grants the PRESENTER the right to use The COMPANY'S name, photographs, and likeness in, and in connection with, all print and electronic forms of advertising, promotional material, and any other materials, including audio and/or video recordings, to promote the event.
- c) The COMPANY, and any of its performers, may be available to take photos and attend meet and greets to service fans. Any such meet and greets must be discussed prior to performance and agreed to in writing. Time and location to be mutually agreed upon during advance. Venue's security staff must be present to assist at all times.

5. SPONSOR BANNERS: The PRESENTER shall ensure that any promotional or advertising material within the outer limits of the stage area shall be agreed to between parties.

6. TAPING, FILMING AND RECORDING: The PRESENTER shall be responsible for preventing the admittance of all audio and visual recorders within the venue.

- a) Other than on a conventional personal cell phone, no other types of cameras or audio-visual recording permitted. This provision does not apply to the display of the image and performance of the COMPANY'S show on screens within the performance venue, to improve the visibility of those attending the performance.
- b) The PRESENTER agrees that no part of the performance by the COMPANY may be taped, filmed or otherwise recorded without written permission from the COMPANY.
- c) It is suggested that a notice stating this is displayed at the entrance to the venue.
- d) The COMPANY is aware that it is virtually impossible to monitor all attendees making cell phone recordings and this provision pertains primarily to those attendees who may attempt to enter the facility with professional or semi-professional audio and/or video equipment.

7. LICENSES, VISAS AND PERMITS: For engagements outside of the continental United States, the PRESENTER is hereby notified and agrees to the following provisions of this heading:

- a) The PRESENTER is required to, and agrees to, arrange, provide and pay for all necessary visas, licenses, permits, tolls and authorizations pertaining to the COMPANY, their management, road crews, employees, equipment and vehicles traveling to and from, and working in, the country of the performance.
- b) The PRESENTER is required to, and agrees to, pay for any necessary clerical fees, courier/messenger charges for sending passports to visa agents and/or embassies and visa/immigration agency fees (if any). Estimated visa costs range from \$5,000 to \$7,500 USD per country. Short notice applications cost more.
- c) The PRESENTER is required to, and agrees to, arrange, provide and pay for any and all necessary immigration clearances.

8. BREACH OF TECHNICAL REQUIREMENTS: The technical and production requirements of the COMPANY for each performance shall be provided by and at the expense of the PRESENTER as follows:

- a) CREW - The PRESENTER is required to, and agrees to, provide at load-in, a crew of four (4) experienced and able-bodied persons to assist the COMPANY'S road crew in all aspects of the production. An additional crew for show call and load out to be found on Page 13. The load-in start time to be determined by COMPANY'S Tour Manager.
- b) RUNNER - The PRESENTER is required to, and agrees to, an experienced "runner", with knowledge of the local language and area and shall have exclusive use of a car which may be required to run sundry errands for the COMPANY'S Tour Manager.

- c) **STAGE PRIORITY** – The COMPANY shall have the primary and over-ruling right to the stage and to set up all properties in connection with the performance and these shall not be relocated or used by anyone other than the COMPANY, without consent from the COMPANY'S Tour Manager. The COMPANY shall have the sole & exclusive control of all elements of the performance, including staging, lighting, sound and creative material.
- d) **COMMUNICATION** - The PRESENTER is required to, and agrees to, supply the COMPANY'S Tour Manager with a detailed stage plan with dimensions, power source, dressing room, and load-in options.
- e) **COMPLIANCE**: Failing compliance with any of which, the COMPANY shall be entitled to cancel the performance without prejudice to its rights and remedies against the PRESENTER;

9. FORCE MAJEURE: The PRESENTER is required to, and agrees that if the COMPANY'S performance is shortened or brought to an end for any reason beyond the control of the COMPANY, i.e. strike, lockout, war, fire, serious or dangerous weather conditions, epidemic, riot, civic commotion, national calamity, an Act of God, order of the local government or local licensing or health authority or death or disability (disability meaning any significant injury, illness, or disease) of the COMPANY, it must be clearly understood that it in no way affects the guarantee payable to the COMPANY. The PRESENTER should be accordingly insured against this.

10. EVENTS BEYOND CONTROL: In the event of illness, transport breakdown or any other event beyond the control of the COMPANY preventing their fulfillment of the performance, the PRESENTER agrees that the contract shall be deemed null and void, at no liability to the COMPANY.

11. EXCLUSIVITY OF PERFORMANCE: The COMPANY agrees that during the term of this agreement, and for a period of twelve (12) months following the Agreement's termination, PRESENTER shall have right of first refusal for a repeat booking in the same city of this engagement or within fifty (50) miles of this engagement's venue.

12. INDEMNIFICATION: PRESENTER shall indemnify and hold harmless COMPANY and COMPANY'S agents, representatives, contractors and employees from and against any liabilities, claims, demands, costs, expenses, loss and damage (including reasonable attorney fees and associated legal costs) arising out of or in conjunction with any action, claim, judgment, demand, or damage related to any breach of the terms of this Agreement, or any bodily injury, death, or loss of or damage to property which occurs in connection with any performance(s) rendered or to be rendered by COMPANY during the engagement. PRESENTER shall also indemnify COMPANY, COMPANY'S representatives, employees, agents, and contractors against any and all kind of loss, damage or destruction occurring to any equipment or personal property located at the venue including, but not limited to, damage or destruction suffered by Acts of God or War.

13. INSURANCE: The PRESENTER shall provide the COMPANY with a certificate of insurance showing proof that the PRESENTER has obtained and will maintain, at its sole expense and through the term of this Agreement, adequate personal injury and property damage liability insurance coverage (and, if applicable, workman's compensation and employer's liability coverage). Such coverage shall extend to all activities related to COMPANY'S engagement and performance, including time of set-up and take-down/removal, and should also cover all of COMPANY'S employees, agents, servants, contractors and representatives assisting COMPANY in the performance of its obligations hereunder. The required insurance shall be primary and non-contributory, shall be written on an occurrence basis (with minimum coverage of \$1,000,000 for each occurrence), and shall name both the COMPANY and venue as additional Insureds. In the event the COMPANY has other valid insurance, such insurance shall be treated as excess insurance only.

14. CHOICE OF LAW: The laws of the State of Colorado shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the Parties hereto.

15. MEDIATION AND ARBITRATION: Any dispute between the PRESENTER and the COMPANY concerning the validity, construction, and/or effect of this Agreement shall be first submitted to mediation and if still unresolved shall be submitted to arbitration pursuant to the Colorado Arbitration Act. In the event of arbitration, the prevailing Party in any action brought based upon a breach of this Agreement, or to enforce the terms of this Agreement, shall be entitled to recover all reasonable attorneys' fees and costs incurred.

16. NOTICES: All notices, demands, or other communications required to be given hereunder by any Party shall be in writing and shall be validly given or made to another Party if personally served, e-mailed, or if deposited in the United States mail, certified or registered, postage prepaid, return receipt requested, Notice shall be sent to COMPANY and PRESENTER.

17. FAXED AND/OR PDF DOCUMENT SIGNATURES: Any signed document transmitted by fax OR by email as a PDF, shall be considered an original document and shall have the binding and legal effect of an original document. The signature of any Party upon a faxed document OR by email as a PDF shall be considered an original signature.

18. BOX OFFICE REPORTS: Regardless of any outcome of box office grosses, including 100% sell-outs, The COMPANY prohibits the PRESENTER and/or the venue and/or sponsor, either directly or indirectly, from reporting such grosses to any agency, service or magazine.

19. CONTENT AND MINORS: There are **NO** live animals in the production. There are **NO** minors under the age of eighteen (18) years old performing.

20. MUSIC: Unless otherwise agreed by special arrangement, all music is provided on pre-recorded media such as a Hard Drive, Compact Disc or other such media. However, the order of the songs to accommodate a change in order of the routines is possible.

21. SHOW FORMAT: Each performance is traditionally contracted at two (2) approximately FORTY FIVE minute sets plus 20 minute intermission. (Example: **45 minute show** / 20 minute intermission / **45 minute show**)

22. SUPPORT ACT: There shall be No Support Act unless specifically agreed in advance.

23. COMPLIMENTARY TICKETS: The PRESENTER shall agree to make available a sufficient number of tickets and passes for both The COMPANY and COMPANY guests. Additionally, the same shall apply for any press, media and promotional purposes that are mutually agreed. At least ten (10) of the tickets, which shall be provided to the COMPANY (for COMPANY guests) shall be the highest priced tickets offered to the general public. The above shall be provided at no cost to the COMPANY. A final number of tickets and passes shall be mutually agreed to between the PRESENTER and the COMPANY. Any unused Guest Tickets shall be returned to the PRESENTER on day of show not less than 2 hours prior to performance.

24. VENUE ACCESS: PRESENTER requires access to the venue to coincide with all load-ins, rehearsals and performances.

25. BARRIERS: To be erected where appropriate and available located between the stage and the audience. Barrier requirements and/ or necessity of said precautions should be discussed with the COMPANY'S Production Manager as per advance process.

26. SECURITY: All security personnel must be clearly identifiable and responsible. The positioning and number of security personnel relating to the COMPANY, their personnel, their equipment and backstage area shall be at the sole discretion of the COMPANY'S representative. The PRESENTER shall be responsible and liable for any and all of the COMPANY'S equipment from time of load in until completion of load out. No one shall be allowed on stage, backstage or in the dressing room(s) either prior to, during or after the performance without approval from the Tour Manager and/or Production Manager.

The PRESENTER agrees to provide the following security personnel at the time and places listed:

- **One (1)** security guard at rear stage door from time of load in until load out is completed.
- **One (1)** security guard to be placed at dressing room area from time the COMPANY arrives at venue until the COMPANY departs from venue.
- **Two (2)** security guards to accompany the COMPANY during autograph session with general public after show.

27. DOCTOR: The PRESENTER shall arrange for a certified Medical Doctor to be on call at, or within five (5) minutes from the venue.

28. MEDICAL ATTENDANTS: Adequate paramedic and first aid cover for the number of people attending the performance shall be present.

29. MERCHANDISING: The COMPANY shall have the right to sell DVDs, CDs, T-shirts and other merchandise directly pertaining to and bearing the likeness and name of the COMPANY at the venue and retain 100% (one hundred percent) of the proceeds from such sales, less a pre-agreed reasonable house fee or commission. Terms for any fee or sales percentage are to be stated on main contract. The absence of such information on the main contract shall mean that no house fee or percentage shall be payable.

PRESENTER to provide an experienced Local Merchandiser and a suitable merchandise location in a prominent area at the venue to sell COMPANY'S merchandise for a fee (agreed in advance) to be paid by the COMPANY out of the proceeds. Local Merchandiser shall keep an accurate and legible record of items sold.

The PRESENTER shall make every attempt to prevent the sale of unauthorized merchandising in the vicinity of the venue.

30. DRESSING ROOMS: The PRESENTER shall provide **three (3) dressing rooms** which are capable of being locked. Dressing rooms provided must be clean, comfortable, heated and/or air-conditioned. Each shall have hanging facilities for wardrobe, adequate lighting, a full length mirror, makeup tables with mirrors, chairs for each cast member, and two (2) large clean bath towels per performer (20 performers x 2 = 40 towels). All dressing rooms must have private bathrooms (toilets), hot and cold running water and an adequate amount of paper towels, soap and toilet paper. All dressing rooms must have simple first aid kits. **In the case of fewer dressing rooms at the venue, this provision can be adjusted accordingly.**

31. WARDROBE: The PRESENTER shall provide wardrobe storage and maintenance spaces (with washing machine and dryer) backstage. This shall include: two irons, two ironing boards, and a steamer. The PRESENTER shall confirm the use of these facilities to the COMPANY Tour Manager at the time contact is made to advance the show.

32. WASHING MACHINES: If venue has these installed in an area of the venue which can be used by the performers, crew and wardrobe mistresses, this shall suffice. Any alternative plan may be accepted. This provision is normally agreed to during negotiations. Outside professional cleaning services may be accepted. To submit an outside service, Presenter shall provide detailed information.

33. GREEN ROOM: The PRESENTER shall provide **three (3) green rooms** with sufficient chairs for the COMPANY (depends on size of cast) (See Hospitality section for catering requirements)

34. PRODUCTION OFFICE: THE PRESENTER shall provide **one (1) Production Office** with telephone provided for the COMPANY'S performers, crew and personnel. This office must have good lighting, a clean desktop area and access to a photocopier, high speed internet access both by wired and Wi-Fi service.

35. MAINTENANCE: All backstage areas including dressing rooms, restrooms, wardrobe room and production office to be cleaned daily and must be properly heated, air conditioned and ventilated as shall be dictated by date of show and seasonal weather conditions.

The signature below confirms that the PRESENTER agrees to provisions 1 through 35 of this section of the Rider.

Agreed and accepted: **PRESENTER**

By: _____

Print Name: _____

Direct Telephone: _____

Email Address: _____

Date Signed: _____



HOSPITALITY and CATERING ACCOMMODATIONS and TRANSPORTATION

Touring COMPANY includes up to **twenty-four (24) performers + twelve (12) crew and support staff**, a total of 36 personnel.

1. PRE-SHOW (Load-in): Catering to be provided from load-in time onward. Timing of the catering must be coordinated with the Tour Manager.

2. REHEARSAL: Catering to be provided from load-in time onward. Timing of the catering must be coordinated with the Tour Manager.

3. PRE-SHOW EVENING MEAL CATERING IN VENUE: Hot evening meal to be provided for entire party at approximately 5:00PM - 5:30PM, or a time should be coordinated with the Tour Manager, depending on show time and other scheduled details. This should be in a comfortable, well-lit setting, with proper table settings, proper glasses, silverware and plates, as if it was a restaurant. NO PLASTIC-WARE. VEGETARIAN CHOICES MUST BE INCLUDED IN THIS CATERING, AND THIS CATERING MENU MUST BE APPROVED BY TOUR MANAGER IN ADVANCE DURING THE PRE-TOUR COMMUNICATIONS.

4. MEALS AND RESTAURANT REQUIREMENTS: All meals being provided by the PRESENTER during the stay of the COMPANY in the PRESENTER'S territory must be approved by the Tour Manager. It cannot be limited to restaurants that are event sponsors; although, this shall be taken into consideration to be helpful to keep the costs down for the PRESENTER. After all the travel that is required to get from venue to hotel and from territory to territory, the restaurants that should be chosen during the COMPANY'S stay, should be in the hotel or close to the hotel, quiet, and have a variety of individual choices available. No special, limited, or set menus will be acceptable.

LOAD IN

- Salads / Sandwiches / Hot Option / Vegetarian Option / Gluten free and nut free Option

REHEARSAL

- Salads / Sandwiches / Cheese and crackers platter / Vegetable Tray / Dark Chocolate / Gluten free and nut free Option

SNACKS (Available at all times)

- Nuts / Granola / Fresh Fruit / Protein Bars

DINNER

- Salad / Hot Option with protein / Vegetarian Hot Option / Fresh fruit / Gluten free and nut free Option

BEVERAGES (Available at all times)

- Fresh brewed Premium Coffee + all usual condiments (half & half / sugar/ stirrers)
- One hundred (100) of unopened 16oz. bottles of drinking water (minimum of 2-3 bottles of water per each person)

5. PER DIEMS: The per diem for this engagement (if negotiated) is outlined on the face contract attached. If agreed to per diem must be paid to the Tour Manager and/or Production Manager is US currency or local currency upon arrival.

6. MEAL BUY-OUT: PRESENTER may buyout dinner. If buyout to be confirmed it shall be outlined on the face contract attached. It must be confirmed with the Tour Manager when the show is advanced. The price for a dinner buy-out is \$25 USD per person and must be paid to the Tour Manager and/or Production Manager is US currency or local currency upon arrival.

The following terms and conditions are for any and all engagements. These provisions are specifically to outline the travel, hotel, ground and trucking requirements for the COMPANY. These specifications are to be strictly adhered to, as they are part and parcel to the acceptance of this engagement by the COMPANY.

7. AIR TRAVEL: The air travel (if applicable) for this engagement is outlined on the face contract attached. Itemized name list to be provided by COMPANY 30 to 45 days prior to engagement. The COMPANY is permitted to make changes to this list due to injury or illness.

8. LODGING ACCOMMODATIONS: The PRESENTER, at no cost to the COMPANY shall provide two (2) nights of hotel (minimum) for every one (1) night of performance unless otherwise agreed, in a minimum of 3-star hotel accommodations. PURCHASER shall provide up to twelve (12) single rooms (king single bed) and twelve (12) double rooms (two beds in each room) near the center of the city/town of the performance and as near to the show venue as possible, and must be pre-approved by COMPANY'S Tour Manager. Itemized rooming list to be provided by COMPANY 30 to 45 days prior to engagement.

- a) All hotels must be prepaid in full (room & tax) and offer complimentary breakfast and complimentary internet service 24/7 for the COMPANY.
- b) The PRESENTER providing rooms (to be mutually agreed) prior to first (1st) performance, all nights of performance, and up to one (1) day after the performance. All early check-ins and late check-outs should be pre-arranged to coincide with the arrival and departure flight times. The hotel shall have the following amenities: Air conditioning, In-room bathroom with shower and properly working toilet and sink (all with hot and cold water), direct dial telephone capability, television with cable channels, mini-bar or refrigerator, 18 to 24-Hour room service, 24-hour lobby and room access and same-day laundry service (which is the cleaning of clothing); same-day dry-cleaning service (which is the process of cleaning clothing using chemicals other than water).

9. GROUND TRAVEL: The PRESENTER shall provide all local ground transportation to and from airport/hotel/venue, round trip and two (2) 15-passenger vans and one (1) cargo van to accommodate comfortably up to thirty-six (36) people and their personal luggage and shall be provided from the time of arrival in the country of the engagement until the time of the COMPANY'S departure from the country of the engagement. **ALL TRAVEL MUST BE DETAILED AND APPROVED**, especially where the ground travel is difficult, or cars may be used, and all road conditions and driver qualifications must be fully discussed in advance.

10. ISOLATED DATES: If the engagement as specified on the face copy of the contract is for an isolated date, or a date which shall require air transport into and out of a particular city, the PRESENTER shall supply internal transportation between airports, hotel, place of meals and venue for the time the COMPANY is in the city of the performance. This shall be stated on the face copy of the contract attached. This transport must be available 24 hours. Any request from the PRODUCTION TEAM of the show, for schedule changes and/or different times of transport of the team, shall be made according to their functions. If schedule for COMPANY requires a **24 hour** bus transit, PRESENTER must provide two (2) drivers able to split the shift. If restrooms are available on the bus, they are to be cleaned (emptied) at minimum every two (2) days. This task shall be completed by the driver without the COMPANY on the bus.

11. BAGGAGE, EQUIPMENT AND PROPS TRANSPORT: The PRESENTER shall provide transportation for all baggage, equipment, staging props of approximately 10,000 pounds (always subject to EXACT AMOUNT and WEIGHTS per tour) shall be between airport / hotel / airport or departure from the previous city to the next city. Transport must be air-conditioned and drivers must have a national driver's license consistent with the number of people transported. Itemized manifest to be provided by COMPANY 30 to 45 days prior to engagement.

12. AIR AND GROUND CARGO: The PRESENTER shall provide air and/or ground transportation round trip for equipment and staging props. Itemized manifest to be provided by COMPANY 30 to 45 days prior to engagement.

The signature below confirms that the PRESENTER agrees to provisions 1 through 12 of this section of the Rider.

Agreed and accepted: **PRESENTER**

By: _____

Print Name: _____



TECHNICAL REQUIREMENTS

This technical rider constitutes an important part of the agreement between the COMPANY, VENUE and the PRODUCTION. Any changes to this rider must be mutually agreed upon, in writing, by all parties.

The technical elements in this rider encompass the minimum standard requirements for the production. If the venue does not meet these minimum criteria, any labor or equipment costs shall be the responsibility of the venue.

1. SHOW RUN TIME: Approximately 110 minutes (90 minutes of performance plus a 20 minute intermission)

Sample 8PM show time:	First Half:	45 Minutes	8:00 to 8:45PM
	Intermission:	20 Minutes	8:45 to 9:05PM
	Second Half:	45 Minutes	9:05 to 9:50PM

Exact to-the-minute schedule of all shows is developed 24 hours prior to start of performance once venue and performance areas are measured. Movement between the wings and stage can possibly extend each of the two performance blocks (8:00PM and 9:05PM as shown in the above sample) as much as 5 minutes.

2. LOCAL CREW:

Load - In

- 1 Venue Technical Director
- 1 Head Carpenter
- 1 Head Rigger
- 1 Head Sound
- 1 Head Lighting Director
- 3 Electricians
- 2 Carpenters
- 1 Rigger
- 4 Stagehands
- 1 Flyrail Operator

Show Call

- 1 Venue Technical Director
- 1 Head Carpenter (stagehand)
- 1 Head Lighting (light board operator)
- 1 Head Sound (sound console operator)
- 1 Head Rigger (stagehand)
- 1 Stagehand
- 1 Flyrail Operator

Load - Out

- 1 Venue Technical Director
- 1 Head Rigger
- 1 Rigger
- 4 Stagehands

3. SCHEDULE:

Prehang: The PRESENTER understands and agrees that:

- a) A complete hang of an agreed upon rep plot must be hung and focused before the COMPANY'S first day in the venue.
- b) Specials will be focused by the Lighting Director on day 1.

SAMPLE 2 OR 3 DAY BASIC SCHEDULE:

Day 1 Stage setup **4 hours**
Lunch break **1 hour**
Focus **2 hours**
Spacing and cueing **2 hours**
Dinner break **1 hour**
Dress rehearsal and notes **3 hours**
Total = **13 working hours**

Day 2 Show call **2 hours before** performance
Matinee performance
Show call **2 hours before** performance
Evening performance
If there are no further performances at this venue, show is struck after the final performance.

Day 3 Show call **2 hours before** performance
Matinee performance (Possible)
Show call **2 hours before** performance
Evening performance
Strike – 3 hours

4. STAGE SPECIFICATIONS:

The COMPANY is very flexible and can adapt this production to most spaces.

This includes proscenium, thrust and black-box spaces.

5. PROSCENIUM PRODUCTIONS:

- Minimum leg to leg width should be 30'.
- Minimum depth of stage from the plaster line to the cyc should be 40'.
- Line-sets should fly out a minimum of 30'.
- Battens must be standard 1- ½ " schedule 40 pipe with pick points no more than 10' apart.
- A line-set schedule will be provided by the production at least 30 days prior to load-in.
- The floor should be flat, level and covered with black dance marley.
- An upstage crossover is required.

6. LOADING DOCK:

- a) There should be a street level loading dock or means to raise equipment from truck level to the dock level. This can be accomplished with a forklift, gantry crane or other means.
- b) The loading dock door should be no less than a double door width (min 60")

7. ACROBATIC RIGGING:

- a) A 30' lift shall be required.
- b) All acrobatic rigging hardware and supplies shall be provided by the production.
- c) The venue must provide 2000 pounds of counterweight at stage level on the day of load in.

8. Batten Show: The batten show shall be hung when theater allows.

- a) The production shall supply pipe clamps and sections of pipe to connect two battens together to create an acrobatic grid. Batten height will be established at load-in.
- b) The venue must supply means to secure the arbors for the acrobatic battens. This must be approved by the tour Head Rigger. Preferred methods include proof coil chain or aircraft cable. Aircraft cable must be at least 1/4" in diameter.
- c) The battens will require two (2) cables extending from each end of the battens (for a total of 4 cables) at a 45 degree angle to a point in the building to stabilize the battens. The cables will be supplied by the production. The connection points can be at the same level of the battens or up to 5' lower than the battens depending on the distance to the anchor point. The structure the cables are connecting to must be able to withstand a minimum of 500 pounds of force.

9. Truss Show:

- a) PRESENTER is responsible for the rental of the box truss and associated rigging gear from a fully insured vendor if batten rigging is not allowed at the venue. Truss company must be fully insured and provide policy to COMPANY prior to arrival.
- b) The production shall supply 20"x 20" box truss that shall be the supporting structure for all acrobatic rigging. The truss shall be a minimum of 30' long and can be up to 40' long depending on the stage layout. One end of the truss shall have a tower that must secure to the ground via bolting to the floor or significant ballast on a base plate. The truss shall be rigged at 25' to 28' high, depending on the stage configuration.
- c) The venue battens must supply at least two chain hoists to lift the truss into place. The venue must also supply a minimum of 1/4" galvanized aircraft cable that shall be used to secure the truss to the building steel at three locations along the truss. The method of attachment must be agreed upon before load in day. The chain motors must stay attached to the truss for load-out.
- d) The truss shall require two cables extending from each end of the truss (for a total of 4 cables) at a 45 degree angle to a point in the building to stabilize the truss. The cables shall be supplied by the production. The connection points can be at the same level of the truss or up to 5' lower than the truss depending on the distance to the anchor point. The structure the cables are connecting to must be able to withstand a minimum of 500 pounds of force.

10. MASKING AND SOFT GOODS:

VENUE shall provide

- Six (6) sets of black legs and borders (Legs and borders on separate battens)
- Two (2) black scrims
- One (1) full stage blackout curtain
- One (1) white cyc or bounce

VENUE shall provide

- Three (3) clean 6' to 8' prop tables
- Two (2) rolling costume racks
- Ten (10) folding chairs backstage

11. SCENERY:

VENUE shall provide

- Two (2) 4' x 8' standard carpeted risers
- One (1) 4' x 8' or 3' x 3' riser, at 36' tall
- Straight stand (No Boom) for vocalist microphone
- Chair or stool for vocalist
- Small table or stand for vocalist
- Piano (if available) – A piano used for concerts or rehearsals that can be rolled on and off stage

12. LIGHTING:

- A mutually agreed upon plot shall be used for this production. The plot should be dimmer per circuit (1:1) for complete control.
- The production shall provide a plot no later than thirty (30) days prior to load in for discussion with the venue.

The venue shall be required to provide six (6) moving lights. Below is a list of acceptable models:

- Vari-Lite 1100
- Clay Paky Alpha Profile 700
- High End SolaSpots
- Mac Viper Profile
- Elation Satura Profile

The venue shall supply a modern theatrical lighting console (ETC ION/EOS, Strand NEO or equivalent) and a light board operator that can program during setup and run the console during the production.

13. SOUND:

- The venue shall supply a loudspeaker system that shall provide adequate sound reinforcement for the audience. The system should be capable of playing music without distortion at a level of 100db.
- Monitors are required on the stage for the COMPANY to hear the music.
- Playback shall be from a laptop computer that shall have to be patched into the sound console.
- The production shall require three (3) wireless microphones for amplifying instruments and effects. The venue shall provide the wireless microphones and an assortment of stands to accommodate the needs of the production.
- The production shall provide the singer’s wireless microphone and/or lav.
- The venue shall supply a modern theatrical sound console (Yamaha, Digico or equivalent) and a sound board operator that can set levels during setup and run the console during the production.
- The venue shall provide a functioning Clearcom system for backstage communication. Four (4) on stage wireless shall be required.
- The venue shall provide one wireless microphone in the house to be used during rehearsals.

14. SPECIAL EFFECTS:

- The venue must supply two (2) theatrical hazers in good working condition and hazer fluid.
- The venue shall pay any costs associated with bypassing the fire suppression system (fire watch) during use of the hazers including Fire Marshal personnel.
- The venue should alert the COMPANY to any issues that prevent theatrical haze from working efficiently in the venue.

The signature below confirms that the PRESENTER agrees to supply all requirements of this eleven (11) page rider.

Agreed and accepted: **PRESENTER**

By: _____

Print Name: _____

Direct Telephone: _____

Email Address: _____

Date Signed: _____